

# *Carson Creek School Parent/Teacher Contract*

*This contract is made effective as of \_\_\_\_\_, by and between the following parties:*

**"Provider":**

Carson Creek School (Lindsey Burr)

and

**Parents(s) or Legal Guardian(s) ("Parent"):**

Parent/Guardian Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Primary Telephone Number: \_\_\_\_\_ Other Telephone Number:

\_\_\_\_\_ Mobile Phone or \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Primary Telephone Number: \_\_\_\_\_ Other Telephone Number:

\_\_\_\_\_ Mobile Phone \_\_\_\_\_

To provide child care for:

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

The undersigned Parent(s) hereby gives Carson Creek School permission to care for the above child(ren) in accordance with this Contract. In consideration of the mutual agreements and covenants contained in this Contract, the parties agree to the following:

1. **CONTRACTED HOURS.** The Provider shall provide child care services and the Parent (s) shall pay for such services as follows:

Please circle class choice:

3 year class 2 day option \$220/month

3 year class 3 day option \$280/month

3 year class 4 day option \$370/month

3 year class 5 day option \$480/month

4 year class M-Th \$360/month

4 year class M-F \$460/month

This schedule shall be in effect unless terminated sooner by one of the parties in accordance with this Contract.

The Parent(s) shall pay preschool fees based on the above schedule.

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**2. TIMING AND METHOD OF PAYMENT.** The Parent(s) shall pay child care fees on or before the first day of each month. Payments may be made by AUTODRAFT. If fees are not paid within 10 days, the child(ren) will not be allowed to attend the facility until payment is received in full.

If any payment obligation under this Contract is not paid when due, the Parent(s) agrees to pay all costs of collection, including reasonable attorney fees, whether or not a lawsuit is commenced as part of the collection process.

**3. REGISTRATION FEE.** The Parent(s) shall pay \$85.00 per child as an initial registration fee when this Contract is signed. The registration fee is nonrefundable and is not applied to any monthly tuition fees.

**4. OVERTIME FEES.** The Parent(s) agrees to pay overtime fees of \$1.00 per minute if the child(ren) is not picked up by the scheduled time as noted above. If the child(ren) is not picked up within 5 minutes after the scheduled time, the per minute overtime fee will start accruing from the scheduled time. This overtime fee shall be paid with the next scheduled payment.

**5. TERMINATION OF CHILD CARE.** Child care may be terminated by the Provider or the Parent(s) only by providing the other party with one month advance written notice. If the Parent(s) fails to provide one month advance written notice, the Parent(s) agrees to pay the regular scheduled fees for the one month or portion of such one month immediately after such notice during which the Provider had no notice of such termination.

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Carson Creek School retains the right to terminate this Contract without notice for the following reasons:

- The child(ren)'s behavior is destructive, uncontrollable, violent, or threatening to the other children or providers at the school. This determination is made in the sole discretion of the Provider.
- A Parent's behavior is threatening or abusive to the other children or providers at the school.
- Tuition fees are 10 days or more delinquent.
- The child(ren) is absent for 10 days or more without reasonable explanation or payment from the Parent(s).

All terminations of this type can be made effective immediately.

**6. AUTHORITY TO PICK UP CHILD.** The following person(s) has authority to pick up the child(ren):

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

The Parent(s) shall inform Carson Creek School in advance if someone other than the Parent (s) or person(s) listed above will pick up the child(ren).

\_\_\_\_\_

The following person(s) does not have authority to pick up the child(ren):

Name: \_\_\_\_\_

Name: \_\_\_\_\_

**7. EMERGENCY CONTACTS.** In case of an emergency, Carson Creek School will first try to reach the Parent(s). If the Parent(s) cannot be reached, Carson Creek School will then contact the following person(s) in the order listed below:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Primary Telephone Number: \_\_\_\_\_

Other Telephone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Primary Telephone Number: \_\_\_\_\_

Other Telephone Number: \_\_\_\_\_

**8. MEDICAL TREATMENT.** If the child(ren) becomes ill, Carson Creek School will first try to reach the Parent(s). If the Parent(s) cannot be reached, Carson Creek School may contact the child(ren)'s physician:

Name of Physician: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Carson Creek School is authorized to provide the physician or a representative of the physician with the following medical information:

Hospital Preference: \_\_\_\_\_ Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Name of Policy Holder: \_\_\_\_\_

In case of a medical emergency, Carson Creek School shall obtain the necessary emergency medical care for the child(ren), including but not limited to transportation to an emergency

room. The Parent(s) agrees to pay all costs and expenses incurred in connection with any medical care provided to the child(ren), including the cost of transportation.

**9. SICK CHILD POLICY.** If the child(ren) exhibits any of the symptoms listed below, the child(ren) shall not attend the school until the symptoms are no longer exhibited or unless the Parent(s) has obtained a statement from the child's doctor stating that the child is not contagious. The final decision as to whether a child will be admitted to the child care facility will be made in the sole discretion of the Provider.

Fever of 100 degrees F	Persistent diarrhea
Continuous coughing	Persistent and/or excessive crying
Discharge from eyes or ears	Lice
Excessive drowsiness	Communicable diseases
Irregular breathing	Vomiting
Yellowish color to the eyes or skin	Discharge from eyes or ears
Swallowing difficulty	Persistent and/or excessive crying

If the child(ren) exhibits any of these symptoms while present at school, the Parent(s) will be notified and shall immediately remove the child(ren). The child(ren) may be isolated from the other children at the child care facility until the Parent(s) arrives.

Carson Creek School agrees to notify the Parent(s) of any contagious diseases about which the Provider has knowledge that the child(ren) may have been exposed to while at the school.

The Parent(s) agrees to inform Carson Creek School of any illness or problem of the child (ren) that might affect other children at the school.

The Parent(s) agrees to provide a medical report describing the child(ren)'s personal medical history to Carson Creek School prior to the child(ren)'s first day of school.

The Parent(s) shall be responsible to arrange for alternate care if the child(ren) is unable to attend as provided in this Contract. Tuition will not be adjusted for the days a sick child does not attend the child care facility.

**10. HOLIDAYS/VACATIONS.** Carson Creek School will not provide child care on any federal holidays. The tuition fees will not be adjusted for these federal holidays during which Carson Creek School is closed. In addition, Carson Creek School will not be open on the following days: Any days indicated on the Iredell- Statesville Schools calendar (except teacher workdays) The tuition will not be adjusted for these days during which Carson Creek School is closed.

**11. DAMAGE TO PROPERTY.** Children are expected to treat all property located at the school with respect, including but not limited to toys, books and furniture. The Parent(s) agrees to pay for the accidental or willful destruction of any property located at the school, whether owned by Carson Creek School or any other person, at the replacement cost, if such destruction was, in the sole opinion of Carson Creek School, caused by the child.



**12. DISCIPLINE.** Carson Creek School reserves the right to discipline a child when necessary. Discipline consists of: redirection, reminders, time away from group, physical removal of child from others if he/she is displaying destructive or dangerous behavior.

**13. BINDING EFFECT.** This Contract shall be binding on and shall inure to the benefit of the parties and to the executors, personal representatives, heirs, and successors of the parties.

**14. AMENDMENT, MODIFICATION, AND WAIVER.** Except for changes initiated by the Provider as permitted in this Contract, no amendment, modification, or waiver of any condition, provision, or term in this Contract shall be valid or of any effect unless made in writing, signed by the parties and specifying with particularity the extent and nature of such amendment, modification, or waiver.

**15. MERGER.** Prior agreements made by the parties are deemed to be merged into this Contract.

**By signing this Contract, the undersigned represents that the undersigned has understood and agreed to the terms and conditions of this Contract. Breach of this Contract in any way by the Parent(s) may result in immediate termination of services.**

Carson Creek School

By: \_\_\_\_\_

Lindsey Burr Director

\_\_\_\_\_ (Name of Parent/Guardian)

\_\_\_\_\_ (Name of Parent/Guardian)

